

**CARDER**  
**35823-050602**



***ROANOKE CITY COUNCIL***  
***REGULAR SESSION***

***MAY 6, 2002***  
***12:15 P.M.***

***CITY COUNCIL CHAMBER***

***AGENDA FOR THE COUNCIL***

**1. Call to Order--Roll Call. (All present)**

A communication from Mayor Ralph K. Smith requesting a Closed Meeting to discuss vacancies on various authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended.

**(Approved 7-0)**

**File #110-132**

A communication from the City Manager requesting a Closed Meeting to discuss disposition of publicly-owned property, where discussion in open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711(A)(3), Code of Virginia (1950), as amended.

**(Approved 7-0)**

**File #110-104-166**

**THE MEETING WAS DECLARED IN RECESS FOR ONE CLOSED SESSION. FOLLOWING THE CLOSED SESSION, COUNCIL RECONVENED IN ROOM 159 FOR A BRIEFING ON THE CITY OF ROANOKE PENSION PLAN**

**AT 1:58 P.M., THE MEETING WAS DECLARED IN RECESS TO BE RECONVENED AT 2:00 P.M. IN THE CITY COUNCIL CHAMBER.**



***ROANOKE CITY COUNCIL  
REGULAR SESSION***

***MAY 6, 2002  
2:00 P.M.***

***CITY COUNCIL CHAMBER***

***AGENDA FOR THE COUNCIL***

**1. Call to Order--Roll Call. (All present)**

The Invocation was delivered by The Reverend Edward T. Burton, Pastor, Sweet Union Baptist Church.

The Pledge of Allegiance to the Flag of the United States of America was led by Mayor Ralph K. Smith.

Welcome. Mayor Smith.

**NOTICE:**

Meetings of Roanoke City Council are televised live on RVTB Channel 3. Today's meeting will be replayed on Channel 3 on Thursday, May 9, 2002, at 7:00 p.m., and Saturday, May 11, 2002, at 4:00 p.m. Council meetings are now being offered with closed captioning for the hearing impaired.

## **ANNOUNCEMENTS:**

**THE PUBLIC IS ADVISED THAT MEMBERS OF COUNCIL RECEIVE THE CITY COUNCIL AGENDA AND RELATED COMMUNICATIONS, REPORTS, ORDINANCES AND RESOLUTIONS, ETC., ON THE THURSDAY PRIOR TO THE COUNCIL MEETING TO PROVIDE SUFFICIENT TIME FOR REVIEW OF INFORMATION. CITIZENS WHO ARE INTERESTED IN OBTAINING A COPY OF ANY ITEM LISTED ON THE AGENDA MAY CONTACT THE CITY CLERK'S OFFICE, ROOM 456, NOEL C. TAYLOR MUNICIPAL BUILDING, 215 CHURCH AVENUE, S. W., OR CALL 853-2541.**

**THE CITY CLERK'S OFFICE NOW PROVIDES THE MAJORITY OF THE CITY COUNCIL AGENDA ON THE INTERNET FOR VIEWING AND RESEARCH PURPOSES. TO ACCESS AGENDA MATERIAL, GO TO THE CITY'S HOMEPAGE AT [WWW.ROANOKEGOV.COM](http://WWW.ROANOKEGOV.COM), CLICK ON THE ROANOKE CITY COUNCIL ICON, CLICK ON MEETINGS AND AGENDAS, AND DOWNLOAD THE ADOBE ACROBAT SOFTWARE TO ACCESS THE AGENDA.**

**ALL PERSONS WISHING TO ADDRESS COUNCIL ARE REQUESTED TO REGISTER WITH THE STAFF ASSISTANT WHO IS LOCATED AT THE ENTRANCE TO THE COUNCIL CHAMBER. ON THE SAME AGENDA ITEM, ONE TO FOUR SPEAKERS WILL BE ALLOTTED FIVE MINUTES EACH, HOWEVER, IF THERE ARE MORE THAN FOUR SPEAKERS, EACH SPEAKER WILL BE ALLOTTED THREE MINUTES.**

**ANY PERSON WHO IS INTERESTED IN SERVING ON A CITY COUNCIL APPOINTED AUTHORITY, BOARD, COMMISSION OR COMMITTEE IS REQUESTED TO CONTACT THE CITY CLERK'S OFFICE AT 853-2541 TO OBTAIN AN APPLICATION.**

## **2. PRESENTATIONS AND ACKNOWLEDGMENTS:**

A resolution memorializing the late Willis M. "Wick" Anderson, a former Mayor of the City of Roanoke.

**Adopted Resolution No. 35824-050602. (7-0.)**

**File #80-110-178-367**

Proclamation declaring the week of May 12 - 18, 2002 as National Historic Preservation Week.

**File #216**

Proclamation declaring the week of May 12 - 18, 2002 as Business Appreciation Week.

**File #80**

Proclamation declaring the week of May 5 - 11, 2002 as National Tourism Week.

**File #336**

Proclamation declaring the month of May 2002 as Early Intervention Month.

**File #304**

## **3. CONSENT AGENDA**

**(APPROVED 7-0)**

**ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE MEMBERS OF CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.**

C-1 Minutes of the regular meeting of City Council held on Monday, April 1, 2002.

**RECOMMENDED ACTION:** Dispense with the reading thereof and approve as recorded.

- C-2           A communication from the City Manager requesting that Council schedule a public hearing for Monday, May 20, 2002, at 7:00 p.m., in connection with granting easements across City-owned property located between Wasena Park and 13th Street, S. W., to Appalachian Power Co., d/b/a American Electric Power, for the purpose of relocating and reconstructing existing electrical transmission and distribution lines, and to vacate existing easements in connection with the Roanoke River Flood Reduction Project.

RECOMMENDED ACTION: Concur in request.  
**File #2-28-29-67-237-268-433**

- C-3           Qualification of Erin Garvin for a term ending March 31, 2003; Anita L. Lee for a term ending March 31, 2004; David Walton and Onzlee Ware for terms ending March 31, 2005, as members of the Parks and Recreation Advisory Board.

RECOMMENDED ACTION: Receive and file.  
**File #15-67-110**

### **REGULAR AGENDA**

Appointment of two Trustees to the Roanoke City School Board for three year terms of office commencing July 1, 2002 and ending June 30, 2005. Applicants are:

Carl D. Cooper  
Edward Garner  
William H. Lindsey  
William E. Skeen  
Robert J. Sparrow

**William E. Skeen and Robert J. Sparrow were appointed as Trustees of the Roanoke City School Board for the above referenced term of office.**  
**File #110-467**

#### **4. PUBLIC HEARINGS: NONE.**

## 5. PETITIONS AND COMMUNICATIONS:

- a. Request of Roanoke Festival in the Park to discuss Festival in the Park 2002 events. Stuart Israel, Executive Director, Spokesperson. (10 minutes)  
**Received and filed.**  
**File #67-352**

## 6. REPORTS OF OFFICERS:

- a. CITY MANAGER:

### BRIEFINGS:

V-STOP Grant. (15 minutes)  
**Received and filed.**  
**File #236**

### ITEMS RECOMMENDED FOR ACTION:

1. A communication recommending execution of a one-year agreement with Automated Mailing Systems, Inc., for provision of postage metering, bar coding and presort services, at approximately \$19,150.00 per year, with the option to renew for four additional one-year periods; and rejecting all other bids received by the City.

**Adopted Resolution No. 35825-050602. (6-1, Council Member Wyatt voted no.)**  
**File #557**

2. A communication with regard to the engagement of consulting services to update the City's Zoning Ordinance.

**Adopted Resolution No. 35826-050602. (7-0.)**  
**File #51-405**

3. A communication recommending acceptance of the bid submitted by Super Lawn Truck, Inc., for purchase of three new landscape maintenance cab/chassis and bodies, in the amount of \$164,738.49; and rejecting all other bids received by the City.

**Adopted Resolution No. 35827-050602. (7-0.)**  
**File #67-144-472**

4. A communication recommending appropriation of \$349,790.00 for completion of Phases I and II, Wireless E-911 Services, for fiscal year 2001-02.

**Adopted Budget Ordinance No. 35828-050602. (7-0.)**  
**File #60-291-383**

5. A communication recommending acceptance of a Friesian horse for the Mounted Patrol Unit.

**Adopted Resolution No. 35829-050602. (7-0.)**  
**File #5-54**

6. A communication recommending authorization to use competitive negotiation as the method to secure vendors to operate an indoor/outdoor coffee shop on the lower level of the Main Library, adjacent to Bullitt Avenue.

**Adopted Resolution No. 35830-050602. (7-0.)**  
**File #323-555**

7. A communication recommending acceptance of two grants from the Library of Virginia to fund a training program for middle and high school age students to assist library patrons on the use of computers at the Main Library and branch libraries, in the amount of \$5,000.00, creation of a library website, in the amount of \$5,000.00; and appropriation of funds.

**Adopted Budget Ordinance No. 35831-050602 and Resolution No. 35832-050602. (7-0.)**  
**File #236-262-323-467**



b. **DIRECTOR OF FINANCE:**

1. Financial report for the month of March 2002.

**Received and filed.**

**File #1-10**

**7. REPORTS OF COMMITTEES:**

- a. A communication from the Roanoke Valley Cable Television Committee transmitting the Roanoke Valley Cable Television annual budget for fiscal year 2002-03, totaling \$267,885.00, with the City's contribution totaling \$147,337.00. W. Alvin Hudson, Jr., City Council Representative to the Roanoke Valley Cable Television Committee.

**Adopted Resolution No. 35833-050602. (7-0.)**

**File #10-60-109-110-448**

- b. A communication from the Roanoke City School Board requesting appropriation of \$104,255.00 from the Capital Maintenance and Equipment Replacement Fund; and a report of the Director of Finance recommending that Council concur in the request. Richard L. Kelley, Assistant Superintendent for Operations, Roanoke City Public Schools.

**Adopted Budget Ordinance No. 35834-050602. (7-0.)**

**File #60-467**

**8. UNFINISHED BUSINESS: NONE.**

**9. INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS:**

- a. Ordinance No. 35818, on second reading, amending, repealing or replacing proffered conditions authorized by Ordinance No. 32294-121994 presently binding upon Official Tax No. 2761409 and rezoning Official Tax No. 2761409 from RS-3, Residential Single Family, Low Density District, to C-2, General Commercial District; and rezoning Official Tax No. 2761421 from RS-3, Residential Single-Family, Low Density District, to C-2, General Commercial District, subject to certain conditions proffered by the petitioner.

**The matter was tabled until the regular meeting of Council on Monday, May 20, 2002, at 2:00 p.m. Council Members White and Bestpitch voted no.  
File #51**

- b. A resolution establishing the date of a Special Meeting of the Council of the City of Roanoke on May 13, 2002, at 2:00 p.m., in the City Council Chamber.

**Adopted Resolution No. 35823-050602. (7-0.)  
File #60-132**

## **10. MOTIONS AND MISCELLANEOUS BUSINESS:**

- a. Inquiries and/or comments by the Mayor, Vice-Mayor and Members of City Council.

**Council approved implementation of the “Shining Stars Recognition Program.”  
File #80**

- b. Vacancies on various authorities, boards, commissions and committees appointed by Council.

## **11. CITY MANAGER COMMENTS:**

The City Manager encouraged citizens of the Roanoke Valley to take advantage of the many cultural activities/festivities offered by the City of Roanoke. She advised that Council is in the middle of the fiscal year 2002-03 budget process, budget study sessions will be held on May 9 and 10, and the budget is scheduled to be adopted by Council on May 13 at 2:00 p.m. She further advised that later in the day, Council will receive a briefing on revenues/revenue adjustments and asked that citizens be mindful of budget concerns as the City prepares for fiscal years 2002-03 and 2003-04.

File #60-87

## **12. HEARING OF CITIZENS UPON PUBLIC MATTERS:**

**CITY COUNCIL SETS THIS TIME AS A PRIORITY FOR CITIZENS TO BE HEARD. IT IS ALSO A TIME FOR INFORMAL DIALOGUE BETWEEN COUNCIL MEMBERS AND CITIZENS. MATTERS REQUIRING REFERRAL TO THE CITY MANAGER WILL BE REFERRED IMMEDIATELY FOR ANY NECESSARY AND APPROPRIATE RESPONSE, RECOMMENDATION OR REPORT TO COUNCIL.**

**Ms. Pat Gordon, 3204 Christian Avenue, N. E., addressed Council with regard to cruising on Williamson Road and Winsloe Avenue, N. W.**

**The matter was referred to the City Manager for report to Council within 30 days.**

**File #20-66-514**

**The meeting was declared in recess at 4:00 p.m., to be immediately reconvened in Room 159, for a briefing with regard to Fiscal Year 2002 revenues, with potential changes to proposed Fiscal Year 2003.**

**File #60**

**The meeting was declared in recess at 5:15 p.m., and Council reconvened in Closed Session in the Council's Conference Room.**

**Council Member White left the meeting.**

**CERTIFICATION OF CLOSED SESSION. (6-0)**

**Darlene L. Burcham, City Manager, was appointed as a member of the Hotel Roanoke Conference Center Commission, for a term ending April 12, 2006.**

**File #15-110-247**

**Sherman A. Holland and James H. Smith were reappointed as members of the Youth Services Citizen Board for terms ending May 31, 2005.**

**File #15-110-304**

**Beverly T. Fitzpatrick, Jr., was appointed as a member of the Roanoke Redevelopment and Housing Authority, to fill the expired term of Willis M. Anderson, deceased, term ending August 31, 2002.**

**File #15-110-178**

**The following persons were nominated to serve on Virginia Municipal League Policy Committees:**

**Environmental Quality**

**Finance**

**General Laws**

**Human Development and Education**

**Transportation**

**Mayor Ralph K. Smith**

**Jesse A. Hall**

**William M. Hackworth**

**Linda F. Wyatt**

**Vice-Mayor William H.**

**Carder**

**File #17-110**

**The meeting was declared in recess, to be reconvened at 8:30 a.m., on Thursday, May 9, 2002, in Room 159, Noel C. Taylor Municipal Building, for fiscal year 2002-03 budget study.**